

**SECTION .0200 – INITIAL APPLICATION FOR NOTARY PUBLIC APPOINTMENT AND  
COMMISSION**

**18 NCAC 07C .0201 INITIAL APPLICATION**

An applicant for initial appointment as a traditional notary public who is not a licensed member of the North Carolina State Bar shall:

- (1) possess a current personal copy of the North Carolina notary public manual applicable to traditional notaries;
- (2) successfully complete the notary course and exam; and
- (3) submit the application form specified in 18 NCAC 07B .0407.

Note: The official North Carolina notary public manual is written by the Department. The Department's website includes information regarding where to purchase the manual.

*History Note: Authority G.S. 10B-4;  
Eff. April 1, 2007;  
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. December 6, 2016;  
Transferred from 18 NCAC 07B .0301 Eff. June 1, 2023;  
Amended Eff. March 1, 2025.*